

## UK School of Floristry Ltd

### *Disciplinary policy and procedure for students*

*As a private school, the UK School of Floristry reserves the right to refuse entry to the school any person that it does not deem suitable for the programme of study for which they have applied. However, every effort will be made to assist prospective students to find a suitable course of study elsewhere. Once accepted onto a course, students are expected to adhere to a code of conduct which will be supplied to them with their induction pack, and which they are asked to acknowledge receipt of by signing and returning a copy. Refusal to sign will mean that a course will not be offered.*

*Students are expected to behave reasonably at all times and to observe the instructions given by tutors. Any disagreements or disputes are highly unlikely to progress beyond informal measures to resolve them. However, should students persist in behaving in a manner which disrupts the learning of others, puts health and safety at risk or brings the School into disrepute they will be asked to leave and will not receive any refund of fees.*

*See Code of Practice /Conduct for full details*